

Minutes of the Kinnelon Public Library Board of Trustees, November 14 2018 Meeting
Kinnelon Public Library
132 Kinnelon Rd
Kinnelon, NJ 07405

Recording: Pat Giordano

The meeting of the Board of Trustees was called to order by President A Vosatka at 7:30 PM. The President deemed the meeting to be in compliance with the New Jersey Sunshine Law.

Roll Call: Attendees: A Vosatka, K Fraone, Mayor R Collins, J Horton, P Giordano, D. DiGiuseppe, and V Russo

Approval of the Minutes: Motion by D DiGiuseppe; second by J Horton.

Public Comments Regarding Agenda Items: none

Statistical Report, Financial Report, Financial Snapshot: discussion scheduled later in the agenda on Statistical Report. Reports to be filed as presented.

Approval of the October Bills: motion by J Horton; second by P Giordano unanimous approval.

Informational Discussions Including Sub Committee Updates.

CLL and Friends: The 25th Anniversary Celebration is scheduled for the November 28th CLL Luncheon and recognition of the organization will also take place at the Council Meeting tomorrow night.

Borough Liaison: V Russo is expected to remain as liaison to the library when the new Mayor and Council take over in January 2019.

Kinnelon Library Legacy Foundation: no report

Personnel SubC: review of job descriptions continues. It is expected that most, if not all will be completed by year end.

Finance SubC: The year-to-date budget is tracking on schedule. Work has begun on the 2019 Budget and the committee expects to present it at the December meeting.

Director and Staff Reports: In addition to the Director's Report, K Fraone reported that the library is to host the CLL Luncheon in recognition of the 25th Anniversary. The budget already included funding. The Borough DPW has been working to address a recent problem with the heating system. A Memorial Fund in honor of Franklin Annaheim has been set up at the request of the family. The purpose of the fund will be to purchase large print books written by authors favored by the deceased. To date, \$1500 has been donated.

Action Items: none

New Business: The library has traditionally closed at 5:00PM on the Wednesday before Thanksgiving (November 21 this year). The Board agreed to uphold the early closing for 2018

Stats and Meeting Room Reports were discussed with the intention of making them more meaningful to all Board members. Sample reports from other libraries were discussed. The format will be simplified and contain all current information plus any other information that the Director feels important to the workings of the Board. New formats will be presented at future meetings and be open to further discussion.

Holiday Coverage for Christmas and New Year has been worked out with scheduling modifications. Based on circulation data, the Director decided this was the best solution. The Board was in agreement.

Mayor Collins expressed his sincere thanks to the members of the Library Board for their service to the community during his terms as mayor with particular appreciation for their success in restoring the KPL's fiscal stability.

Public Comments: none

The motion to adjourn was made at 8:04 by L Farmer and seconded by D DiGiuseppe.

Submitted by:

A handwritten signature in black ink, appearing to read "Pat Giordano". The signature is written in a cursive style with a large initial "P".

Pat Giordano